

**DEPARTMENT OF DEVELOPMENTAL SERVICES – SOUTH REGION  
JOB OPPORTUNITY  
NURSE CONSULTANT**

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** Public  
**Position:** Nurse Consultant  
**Location:** Private Health Services, Wallingford, CT  
**Job Posting No:** 022562  
**Hours:** Full Time, 70 Hours/Bi-Weekly - Mon – Fri 9:00 A.M. – 4:30 P.M.  
**Salary:** HC 28 \$71,703 - \$96,205 (New employees to state service start at the beginning of the range)  
**Closing Date:** December 15, 2014

**Examples of Duties:** The nurse consultant is responsible for oversight of the health care needs and services for DDS Individuals living in the private sector and IFS. Specific areas of responsibility include private sector agencies providing CCH support. The nurse consultant administratively reports to the Health Services Director. Duties include, but are not limited to: Assists with individual or programmatic crisis intervention and problem solving. Includes site visits and crisis monitoring in CLA's, SLA's, or long-term care facilities. Monitors progress of hospitalized private sector clients as needed. Participates in CCH Private Sector Nurses' meetings. Provides direct support to families as needed. Provides consultation for private sector nurses and serves as DDS liaison for them. Provides nursing audits and site visits as needed. Assures proper implementation of DNR orders. Coordinates Mortality Review package. Coordinates or participates in regional committees, i.e., Mortality Review, Investigation team. Participates in regional nursing on-call.

**Knowledge, Skills and Abilities:** Considerable knowledge of nursing treatments, trends and resources for persons with intellectual and developmental disabilities. Considerable knowledge of relevant State and Federal laws, statutes and regulations; considerable knowledge of principles and practices of nursing care administration and education for a variety of specialties with varied settings; considerable knowledge of principles and practices pertinent to community processes; knowledge of State, Federal and local health agencies and programs; knowledge of nursing education and skill in techniques of teaching; considerable interpersonal skills; oral and written communication skills; ability to plan, implement and evaluate programs; ability to collect and analyze data.

**General Experience:** Four (4) years of experience as a professional nurse in a position involving supervision, consultation, education or administration.

Note: Administrative capacity shall be interpreted as having managerial responsibility in setting and implementing policies, carrying out program planning, and evaluating and coordinating special projects; Consultative capacity shall be interpreted as the providing of professional expert nursing advice to other than subordinate staff on major programmatic issues; Educational capacity shall be interpreted as experience in a full time professional educational position instructing professional nurses in a formalized program or teaching students in an undergraduate or graduate nursing program; Supervisory capacity shall be interpreted as the administrative supervision of registered nurses or other professional staff including accountability for hiring, firing, reviewing and evaluating employee performance.

**Special Experience:** Two (2) years of the General Experience must have been in the area nursing for persons with intellectual and developmental disabilities.

**Substitutions Allowed:**

1. A Bachelor's degree in nursing may be substituted for one (1) year of the General Experience.
2. A Master's degree in health services administration, nursing or public health may be substituted for one (1) additional year of the General Experience.

**Preferred Experience:** Preference will be given to applicants with demonstrated professional nursing experience in evaluating private, residential and nursing facilities.

Preference will also be given to applicants with demonstrated professional nursing experience conducting mortality reviews.

**Special Requirements:**

1. Incumbent must possess and retain a current license as a registered professional nurse in Connecticut.
2. Incumbent must possess and retain a valid Driver's license. Travel will be required.
3. Incumbent must be willing to work flexible hours, as necessary, including off hours, weekends and holidays to meet the needs of the individuals served by the Department.

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

**Application Procedure for All Applicants:** Interested and qualified candidates who meet the above requirements should submit a fully completed Application for Examination or Employment (CT-HR-12) located at [www.das.state.ct.us/exam](http://www.das.state.ct.us/exam). Current State employees must also provide copies of their last two performance appraisals. Non-State employees must also provide 2 letters of reference.

**All application materials must be received by 11:59 p.m. on the closing date indicated above.**

**Incomplete application materials will not be considered.**

**Application materials can be emailed, faxed, or mailed to:  
Department of Developmental Services — South Region  
35 Thorpe Avenue, Third Floor, Wallingford, CT 06492  
Attn: Recruiter**

**Email: [DDS.SR.Recruiting@ct.gov](mailto:DDS.SR.Recruiting@ct.gov) Phone: 203-294-5122 Fax: 860-920-3035**

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.